



Team Members: 6 records shown

All members of your team are shown below.

Name	Last Login	Courses Started	Courses Completed	Competencies Achieved
Brent McDonald <small>Plans Profile Bookings Records Appraisals 360° Feedback Goals Required</small>	12 Feb 2018	2	1	2
David Hanson <small>Plans Profile Bookings Records Appraisals 360° Feedback Goals Required</small>	12 Feb 2018	4	2	0
Elaine Harrison <small>Plans Profile Bookings Records Appraisals 360° Feedback Goals Required</small>	12 Feb 2018	3	1	0
Frank Sheldon <small>Plans Profile Bookings Records Appraisals 360° Feedback Goals Required</small>		0	0	0
Jane Smith <small>Plans Profile Bookings Records Appraisals 360° Feedback Goals Required</small>	12 Feb 2018	2	0	3
Victoria Marshall <small>Plans Profile Bookings Records Appraisals 360° Feedback Goals Required</small>	8 Dec 2017	5	3	1

TEAM MANAGEMENT

Plan development across your team.

Regular team performance check-ins will help keep your teams working like a well-oiled machine. The competencies, goals and objectives features within Totara Learn enable you to plan development across your team, ensuring that individual development plans and learning objectives fit with the goals of the wider team and the organisation, and that everyone is heading in the right direction.

VIEW TEAM PROGRESS AND ACTIVITY FROM A DEDICATED DASHBOARD

Managers are provided with a customised team dashboard, displaying up-to-date information about staff activity and one-click access to team members' learning plans, user profiles, course bookings and appraisals.

Team dashboards also provide high-level data on courses and competencies started and achieved by each team member alongside search and filtering functionality.



RECEIVE PERSONALISED TASK AND UPDATE NOTIFICATIONS

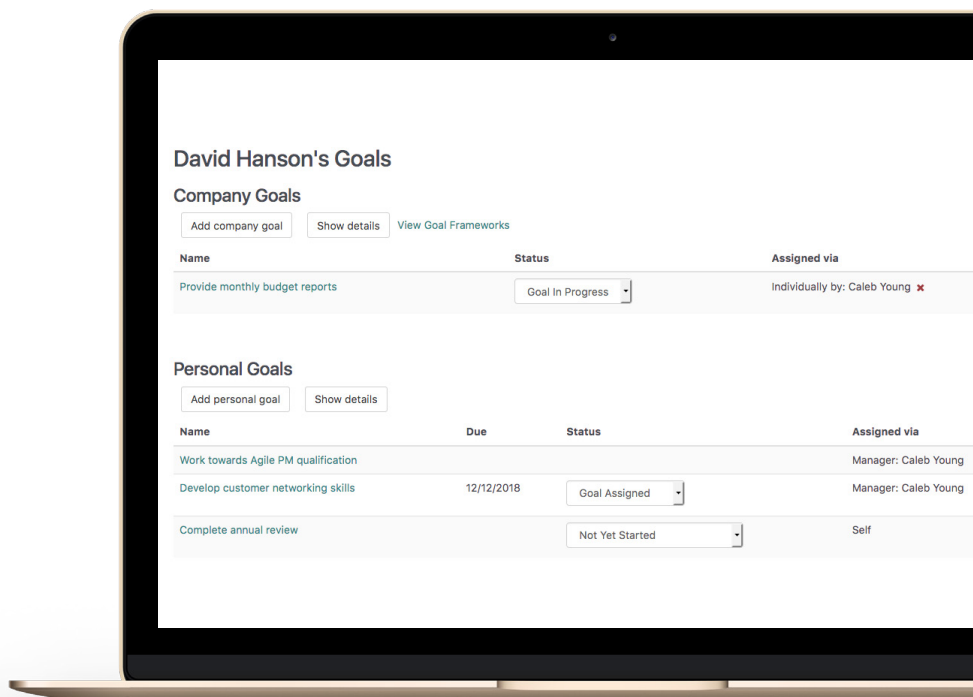
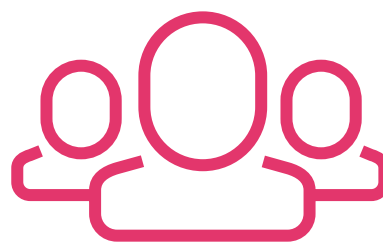
Tasks advise managers of any actions they need to undertake, such as changes to a learning plan or approving or rejecting requests for attendance at offline learning events.

Alerts notify the manager of any updates and important information relating to their team's learning activity, such as new objectives added to a learning plan or an overdue recertification.

HELP DRIVE TEAM MEMBERS' DEVELOPMENT AND PROFESSIONAL GROWTH

Managers have full access to their team's learning plans, record of learning and course booking records and can create, update, delete and approve plans.

With the ability to add new courses, competencies, comments and objectives to learning plans as well as update competency ratings, priorities and due dates, managers can take a hands-on and proactive approach to their team's learning and development.



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